

Fatima Ja'bari-Haj Mohammad
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Experience:

[Head of section] [General Authority of Civil Affairs] [Jan 2016] - [Now]

[Head of section training and development department, Trainer - Training Program for New Employees – (Palestinian National School of Administration PNSA, Member of Strategic Plan Team)]

[Head of section] [Ministry of Planning and Administrative Development] [Jan 2010] - [Dec 2015]

[following up Economics sector development plans and Projects implemented by the Palestinian National Authority, write regular evaluation reports about progress and results achieved, set up indicators used to measure the impact of implemented Projects, prepare baselines studies and need assessment reports, write a bi-annual, quarterly, and annual monitoring reports relevant to the National Planning Directorate].

[Project Coordinator] [Society of Ina'sh Al-Usra] [Dec 2007] - [Dec 2009]
[DEEP (Deprived families Economic Empowerment Program) project coordinator: writing reports, coordination of training, following up with social workers, organize meetings, collects data for reports, training for beneficiaries on communication skills, kinds of customers, project cycle management, and how to calculate the profit from the small projects, following up finance report between the society and sponsor].

[Teaching assistant] [Birzeit University] [Feb 2007] - [Jan 2008]
[Teaching assistant in Economics Department, Help the economy department professors in correction of examinations and home works. Help the students in understanding economic, and I was responsible for discussion lectures].

[Field Coordinator] [Sharek youth forum] [Jan 2006] - [Feb 2007]
[coordination of training, workshop, placing internship, organizing meeting, collects data for reports, following up with interns and Analyzing project implementations by SPSS].

Education:

[Birzeit University] - [Master degree in Economics] [Oct 2007] - [Dec 2014]

[Birzeit University] - [B.A degree in Economics] [Sep 2002] - [May 2006]
[15 hour in Business.]

Training course:

TOT for new employee, Palestinians National Administrative School.	[April 2016]- [Jan 2018]
Institution-building, feasibility study and public relations.	[March 2016]- [May 2018]
Practical General Equilibrium Modeling with GAMS.	[May 2013]- [July 2013]
Monitoring and Evaluation Training course, 30 hours.	[Dec 2010]
Hebrew Course, 30 hours.	[Dec 2009]-[Feb 2010]
Neuro Linguistic Programming (NLP), Ishraka for training.	[April 2008]
Project cycle Management and writing proposals, Center of continuous education-Birzeit University (CCE).	[Feb 2008]
Marketing and Sales Skills, Paltrade Employment generation program.	[July -Aug 2007]
SPSS (Software to analyze the statistics). 20 hours, Palestinian central bureau of statistics PCBS.	[Dec, 2005]-[March, 2006]
ICDL-Microsoft word, Power point, Excel, Internet and Presentation 120 hours, Center of continuous education-Birzeit University.	[Dec 2004]-[Feb 2005]
Front page. 20 hours, Center of continuous education-Birzeit University Software to create and develop websites	[July 2005]

Skills & Languages:

- Computer Skills: Excellent and high skills in using different computer software, (Microsoft Office, SPSS, MS project, Internet and Photoshop).
- Good Negotiation skills and Dealing with problems.
- Ability to work under pressure, and working within a team.
- I am a native Arabic speaker and I can speak English to a high level. Also I Have DELF A2 degree for France.

Other Activities

- Member in Palestinian Economists Association.