Abdalla Yusuf Siyad

Nationality: Somali

Date of Birth: 1982

Tel: +252618632200

E-mail : fanax0001@gmail.com

|  |  |
| --- | --- |
|

|  |
| --- |
| **CAREER PROFILE**I have more than seven years practical work experience in a challenging environment and have over the years completed numerous compulsory and voluntary training and business management. Furthermore, I have particular skills and experience in communicating and liaising with varying interested parties within, sometimes, quite complex cultural and religious context.Finally, I am an experienced business with excellent experience in providing the vision and leadership required to ensure a high quality of human resource and management skills. I am understanding role of the clearing checks and financial transactions. Having a proven track record of successfully managing resources and staff to improve organizational services with the best environment to achieve their full potential. |

 |

**WORK EXPERIENCES.**

|  |  |  |
| --- | --- | --- |
| **DATE** | **EMPLOYER** | **TITLE/POSITION** |
| 20015-2017 | Hass petroleum Somalia co.ltd | Country Manager |
| *Tasks:** Organized and directed the staff to adhere to their work for accountability.
* Managing all operations within the country. This involves taking responsibility for all operations of the company.
* Managed all aspects of the operation including HR, legal, regulatory, purchasing, and capital infrastructure as well as administrative and legal compliance.
* Developed and implemented customer service plans and account penetration strategies.
* Facilitated the integration of corporate cultural norms and expectations to the staff.
* Managed technical support services and developed a 24 X 7 response plan to customer quality issues.
* Controlled the budget to meet all cost reduction targets.
* Liaise with executive and senior administrative assistants to handle requests and queries from senior managers.
* Organizing a strong team of the staff members to ensure quality services in place and motivate them for their positive efforts.
 |

|  |  |  |
| --- | --- | --- |
| **DATE** | **EMPLOYER** | **TITLE/POSITION** |
| 2014-2015 | Deegaan waste management Company |  Finance Officer |
| *Tasks:** Approves payments, purchase authorizations and other financial transactions to ensure compliance with staff rules, financial rules and implementing.
* Supervises the preparation of the end of month accounts before forwarding them to the top management.
* In close coordination with Field/Sub Offices/Programme Section, maintains a system to monitor and forecast cash requirements to meet administrative and project expenditures.
* Establishes monthly cash requirements for the office and requests timely replenishments from the manager.
* Constantly reviews banking arrangements to ensure timely transfer of funds.
* Advises the head of office on all budgetary and financial matters;
* Briefs new staff members or staff assigned to the Field on finance matters;
* In close coordination with Field Offices, coordinate replies to finance related audit comments
* Plan, organize, coordinate and control the financial activities of the company.
* Prepare and produce the financial statements of the company on yearly basis.
* Attend the national and international financial forum on behalf of the company.
* Draft monthly and yearly financial reports and submit to the top management and the donor organizations.
 |
| **DATE** | **EMPLOYER** | **TITLE/POSITION** |
| 2013-2014 | African Remittance for exchange-South Sudan | Remittance Consultant |
| ***TASKS***:* Transfer money to the customer.
* Preparation reports of the financial position in to the bank.
* To controlled all remittances come from outside and called by people to take their bills.
* Payment remittances to the customers and respond all complain transactions.
* Preparation Daily activity and treasurer close.
* Deposit local money and to change hard currency
* Preparation of the Every three month in audit of the bank
* Preparation on annual bank manuals showing the achievements and prospects.
 |
| **DATE** | **EMPLOYER** | **TITLE/POSITION** |
| 2010-2012 | **I T A A L L O G I S T I C S A N D R E NTY V E H I C L E S CO.LTD.** | Director General |
| * TASKS:
* Plan, coordinate, command and control the trading activities of Itaal logistic & rent vehicles co.ltd
* Take decisions related to logistic & rent,
* Dismissal of employees and recruitment.
* Supervise the day to-day work of the company using predetermined performance appraisal criteria.
* Prepare monthly and annual financial statements and activities report submitting to the top management of the company.
* Arrange meeting with the BOD and General Assembly.
* Collect feedback assessments from the customers and the company staff.
 |

**EDUCATIONAL BACKGRUOND**

|  |  |  |
| --- | --- | --- |
| **DATE**  | **INSTITUTION** | **CERTIFICATE/DEGREE** |
| 2011-2013 | Omdurman Islamic University | Masters Degree of Islamic Banking and Economic Development. |
| 2005-2009 |  Omdurman Islamic University | Bachelors degree of Economics and Political Science |
| 2000-2004 | Hassan Qariidi Primary and Secondary School | Secondary Certificate |

**Training Courses taken:**

* Dialogue and persuasion skills
* Meeting management skills
* Building team skills
* Management of change skills
* Leader management skills
* In 2009(two months): Tadamun Islamic Bank the role of clearing checks.
* Time management.
* Attend many conferences local & international.

**Publications:**

1. Influence of money policy and finance on manufacturing sector, in 2009, Sudan.
2. The role of Islamic bank on the economic development of Somalia, 2013

***ATTRIBUTES***

* Planning abilities-Plan, workload while remaining aware of changing priorities deadlines.
* Able to promote the vision, mission, and strategic goals of the Organization.
* Able to work in a multi-cultural, gender, religion, race, nationality and age sensitivity
* Communication skills (able to convey ideas and information proficiently)

Willing to accept responsibility for other legal matters in the day today running of the activities

* Strategic planning and critical thinking
* Leadership and staff training skills
* Budget forecasting financial management
* Project planning and management
* Problem solving analytical and Decision making skills

 ***Interest & Hobbies:***

* Reading newspapers, novel &set books
* Analysis area of residence
* Making and meeting with new friends
* Analysis political
* Travels and meeting local & international conference

***REFEREES***

1. Name: Abdirahman Yusuf
* Position: chairman
* Tel: +25619994949
* Organization: Hass petroleum Somalia ltd.
* Email:abdirahman@hasspetroleum.com

 2. Name: Dr. Abdirahman abuker mohamed

* Position: chairman
* Tel: +252615415965
* Organization: Deegaan waste management
* Email:  caadle2017 @gmail.com
1. Name: Mohamed hasan mahamed
* Position: director of tacred
* Tel: +0615230076
* Organization: talo center for research environmental and disaster ( tacred)
* Email: tacshiir@gmail.com