

Osama Suliman Ali AL-Salaheen



Tel: 00 962 - 77 - 2375103

E-Mail: O_salaheen@yahoo.com

Date of Birth : 8th Jan 1979

Nationality : *Jordanian*

Education

PH.D / Business Administration /HR/Human resources Management/ University Mohammed Premier Oujda / Kingdom of Morocco / **2019** with **excellent** grading thesis title "The role of human resources management practices in promoting organizational citizenship behavior: the modified role of organizational culture A field study on Islamic banks in Jordan.

M.B.A / Business Administration, 2010 / Al balqaa Applied university/Jordan **Very good** grading.

Bachelor of Business Administration, Feb. 2007. Amman Al Ahliyya University/ Jordan/ **good** grading.

Experiences:

20/3/2022 until now Jordan Enterprise Development Corporation JEDCO.

/ Department of International Cooperation / senior researcher.

- *Finding sources of funding for projects and programs related to the work of the institution.*
- *Follow-up on the funding processes provided by donors for programs and projects within the institution.*
- *Preparing financing agreements to reach the required economic and technical cooperation.*

- *Follow up on the international agreements concluded by the Foundation with the donors.*
- *Searching for new funding windows commensurate with the projects and programs that related to the work of the institution.*

9/9/2021–20/3/2022 Jordan Enterprise Development Corporation JEDCO Directorate of Horizontal Support and Policy Development/ senior researcher, National Strategies Division.

- *Follow up on projects financed by the Foundation within “my export business project”.*
- *Review the budget of projects related to the companies that have been funded.*
- *Directing the owners of companies that obtained financing in order to achieve the required achievement.*
- *Preparing reports on project completion rates.*

21/7/2020–9/9/2021 Ministry of Social Development/Director of institutional development

- *Supervising all (5) division in the directorate by directing the department heads to follow up on the completion of the tasks required of them.*
- *Head of the National Team for the Professionalization of Social Work in Jordan in cooperation with the Northern Ireland International Cooperation Organization (NICO).*
- *Director of the gender integration project from the perspective of institutional development in cooperation with (UNWOMEN).*
- *Cooperation with the United Nations Office for Project Services (UNOPS) regarding the preparation of the management information system in the ministry.*
- *Follow up on all procedures related to the King Abdullah II Award for Excellence in the Ministry.*
- *Preparing a proposal for the establishment of the Jordanian Social Work Center.*
- *Follow-up on all procedures related to the automation of electronic services in the ministry in cooperation with the USAID Rule of Law Project.*

- *Follow up on the electronic linking mechanism for all offices affiliated with the Ministry.*

**7\2\2018– 21/7/2020, Ministry of Planning and International Cooperation,
senior Coordinator for Projects/ Civil Society
Organizations\Local Development &Enhanced
Productivity Programs .**

- *Provide funding for all productive projects of the youth environment component and community development.*
- *Examine all requests for funding and make the appropriate decision according to feasibility studies.*
- *Preparation and formulation of agreements between the requesting funding and the Ministry of Planning and International Cooperation.*
- *Analyzing the economic and technical feasibility studies of the projects to be funded and building the financing decision according to the study data.*
- *Coordination with IRADA program/ for feasibility studies of production projects and technical studies required.*
- *Preparing a database on civil society organizations in Jordan.*
- *Follow-up and coordination with civil society institutions regarding the database.*
- *Field visits to all governorates of the Kingdom with regard to projects financed.*
- *Field visits to all governorates of the Kingdom to study the reality of advanced sports clubs to obtain funding.*
- *Preparation of the annual plan of the civil society institutions and follow-up implementation.*

**10/11/2014–7/2/2018 Ministry of Social Development: Senior Researcher -
/ Department of Charitable Associations | Social
Development Office.**

- *Studying requests for support and funding from charities.*
- *Field visits to charities and to identify their developmental reality.*
- *Follow-up projects funded by the Ministry of Social Development / Fund for the support of associations and the introduction of charities.*
- *Coordination with the Ministry of Planning and International Cooperation / IRADA program/ to guide charities towards productive projects of economic feasibility.*

- *Coordination with charities regarding the distribution of good parcels and assistance from the Royal Hashemite Court.*

***1/04/2012 - 10\11\2014, working as senior researcher,
Policy and Strategic Management Dep / Ministry of
Social Development.***

- *Follow up the National Agenda update file 2013-2022*
- *Work on a proposal of the Coordinating Council for Social Solidarity within the Ministry.*
- *Work on a proposal for early social warning Observatory within the Ministry.*
- *Follow-up poverty strategy*

***1/1/2008-1/4/2012, Coordination commission for
social solidarity / senior researcher / department of
poverty study.***

- *Follow up all projects related to pockets of poverty,*
- *Participated in the preparation of special reports pockets of poverty.*
- *Prepare and formulate strategies for healthy villages project funded by the World Health Organization (**WHO**)*

- *Continue with the liaison officers in ministries and institutions on issues related to poverty.*
- *Participate in follow-up strategy to combat poverty through local development, follow-up with relevant institutions and strategic as well as coordination with Liaison officers in this regard.*
- *Participate in the preparation of Scout's studies of poverty and methodologies involved the preparation of reports on economic and social realities of the provinces and do field trips for communities in the governorates of the Kingdom and to visit districts and districts in which to monitor the situation of services and preparation of necessary reports.*

***12/5/2002- 31/12/2007, Ministry of Planning &
International Cooperation/ Directorate of Human
Resources.***

- *Applied systems civil bureau*
- *Participate in the process of polarization and recruitment*

- *Follow-up matters relating to vacations and departures of staff*
- *Measurement of rotation career in the ministry*
- *Drafting of internal circulars and personnel, participate in investigations of accidents and cases of Misconduct*
- *Follow-up all procedures and activities relating to the transfer and assignment and secondment of personnel to and from the ministry*
- *Prepare training needs plan for the ministry.*
- *Prepare and development of job description cards to the Ministry.*

- *Follow-up to assess the performance of staff in the ministry.*
- *Assist the Head of the Section in all that is required of the work and the exercise of the Chief of Section in his absence.*

Committee membership

- *Assigned by the Jordan Foundation for the Development of Economic Projects to participate in organizing the Jordanian pavilion participating in Expo Dubai 2020 from 16-30/1/2022.*
- *Member of the committee in charge of following up the referral management system project in the Ministry of Social Development in cooperation with the World Bank (WBG).*
- *Member of the Technical Committee for the Formulation of Early Childhood Development Indicators at the National Level / National Council for Family Affairs.*
- *Member of the Restructuring Committee during my work in the Ministry of Social Development.*
- *Member of the Grievances Committee during my work in the Ministry of Social Development.*
- *Member of the technical committees concerned with referring the tender for studies on poverty and social issues.*

Certificates and Training Courses:

- **From 6/11 to 10/11/2022 Training Program, Financing Small and Medium Enterprises ,Arab Planning Institute ,State of Kuwait.**
- **From 19/10 to 1/11/2022 Workshop on SMEs Development Policy, Taiwan ICDF, Taipei.**

- **From 17 to 21 June 2019** ,Shiraka training programme, **Social Affairs and Employment** held in Hague Academy for Local Governance, **Netherlands**.
- **from 4 to 8 November 2019** ,Shiraka training programme, **Social Affairs and Employment** held by Hague Academy for Local Governance, **Tunisia**.
- *PMP project management \optimal\jordan22\7-1\8\2018*
- *Advanced Training program “Proposal Writing and Management”,
Columbia University Middle East Research Center. 28/5-3/6/2013:*
- *Training program on “Integrated Approaches in prepare to TOFEL exam”, AMIDEAST. 12/11-11/12/2012:*
- *Management of Personnel Affairs in Egypt19-30 /8/2006:*

Publications

- ***Guide for Studies and Research of poverty in Jordan** (1973-2008)/coordination commission for social solidarity/2009/ National Library.*
- ***Summary of studies of poverty in Jordan during the period (1973-2008)** targets, data sources, methodology, the most important results. Coordinating body for social solidarity / 2009 / National Library.*
- *Published and textual research entitled "**The reality of the organizational commitment in the Ministry of Planning and International Cooperation** of the Hashemite Kingdom of Jordan from the point of view of staff / field study / Journal of Contemporary Economic Research / International Court Journal / Algeria / Volume 3 / Issue No 1/2019.*
- *Published research entitled "**The reality of EHRM practices from the point of view of the employees of the Ministry of Planning and International Cooperation** /Journal of Law and International Business / Issue No 30 October 2020 / Hassan I University / Kingdom of Morocco 2020 .*
- *Participation paper titled "**International Trade and Jordanian Food Security**" The 7th International Conference on"Contemporary Issues in*

International Trade :A Development Lens” Organized by WTO Chair Programme at the University of Jordan, 6-7/11/2022.

- *Member of the **Scientific Committee of the Journal of Contemporary Economic Research** / Ammar Thligi University of Laghouat / Algeria.*

Skills

➤ **Computer:**

*Very good skills in using computer i.e.; ability to use MS applications: **Word, Excel, PowerPoint, and Internet.***

➤ **Languages:**

Arabic: *Native language*

English: *Very good in Reading, Writing, and Speaking*

Interests:

Reading, Soccer

References:

Available upon request.