

Salaheddin Elarbi

Shalabi



Contact

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Salah shalabi

Languages:

- Arabic
- English

PROFESSIONAL PROFILE

- | | | |
|----------------------------|----------------------|------------------------|
| 1-Quality-oriented | 2-Project Management | 3-Internal Auditing |
| 4. management consultation | 5. Train personal | 6. Feasibility studies |
| 7. Business Strategy | 8-Design Process | 8. HR Management |
| 9-Statistical Analysis | | |
| 10-M&E | | |

Skill Highlights

- Strong decision maker
- Complex problem solver
- Planning skills
- Communication skills
- Presentation skills
- Report Writing skills

Education

- Aerospace MBA: **Toulouse Business School, France**- 2015
- MBA: **Post-graduation Academy - Tripoli, Libya**-1998
- Bachelor of Statistics: **Tripoli University, Libya**- 1988

Certifications

- ISO 9001 Lead Auditor (certificate): **ARCA**
- Diploma on Safety Management(SMS): **IATA**
- **ToT : IATA**
- IOSA Auditor (certificate): **IATA**
- Diploma in Operation Research: **Calgary university –Canada**

Experience

1. **Management Consultant** 06/2019 to 10/2019
Alsahel Group, Tripoli
Led the project of Alsahel Group development program in the following aspects:
 - Restructured the organization chart of the group
 - Designed job description of the group.
 - Developed Quality Management System according to ISO 9001-2015
 - Delivered training courses in Project Management and QMS.
2. **Monitor & Evaluation Consultant:** Nov. 1/11/2021 up to know
UNDP
3. **Trainer:** 06/2018 to 02/2019
African Development Bank, Tripoli -Istanbul
Delivered management training courses of TAMYOZ program for Libyans
4. **Leadership Consultant:** 04/2018 to 09/2019
Adam Smith International, Tripoli-Tunis

Experience

5. Trainer and Coach 04/2018 to 10/2019

World Bank Group, Tripoli-Tunis

Delivered training courses and coaching sessions to the Libyan leaders for the collaborative governance leadership development program

6. Lecturer: 03/2018 till know

American university of Tripoli, Tripoli

- Delivering academic courses in business administration for both master and bachelor students
- Led the project of design Quality Management System to qualify the university to have ISO 9001 certification and Libyan Education accreditation.

7. IOSA Program Manager 11/2013 till know

Afriqiyah Airways, Tripoli

Managing IOSA audit Project which required by IATA, the main duties are :

- Form and train the teamwork of the project
- Prepare an internal audit plan according to IOSA program requirements
- Make a corrective action plan
- Monitor and evaluate the audit plan and corrective action plan
- Communicate with IATA staff and international organization auditor
- Report and present the progress of project to the company board and CEO.

8. Human Resource Manager 11/ 2009 –11/ 2013

Afriqiyah Airways, Tripoli

- Created organizational charts and career path reports to evaluate employee.
- Designed organizational and Training manuals
- Prepared and monitored the company training plan.
- Reviewed local laws to confirm and enforce company compliance.
- Designed the employee performance evaluation process and merit program.
- Addressed inquiries from employees and management regarding new-hire activity and on-going employee relation issues.
- Created and modified job descriptions within all departments.
- Guided the startup and management of all HR operations, systems and programs for a new location within the company.
- Conducted training needs of company employees

9. Safety & Quality Assurance Manager 08/ 2008 – 11/ 2009

Afriqiyah Airways, Tripoli

- Participated in formulating policies and objectives for the Corporate Quality Management Department.
- Designed Quality Manual for the company
- Proposing long, medium and short-term strategies to manage activities concerning the Quality Management System
- Prepared and flow up company internal & external audit plan
- Conducted periodic meetings with top management to review the QMS.

- Established corrective action plan for all findings obtained from auditors of external suppliers.
- Suggested the corrective action plan for the company.
- Supervised the development of Safety Management (SMS)
- Supervised the development and implementation of the Accident Prevention Program and the Flight Safety Program as required by international laws and standards, in cooperation with the relevant authorities
- Supervised the development of the Crisis and Emergency Management Program in African
- Coordinated periodic meetings of the Safety Leadership Committee to discuss technical matters and reports of accidental accidents and accidents
- Trained the company employees regarding to SMS and Emergency Response Plan

Experience

10. Deputy Safety & Quality Assurance Manager 03/ 2003- 08/ 2008

Afriqiyah Airways

- Played main role for design and implement Quality Management System based on the requirements of ISO 9001-2008.
- prepared audit plans
- Conducted internal audit against QMS in the company and for external services providers.
- Conducted quality training courses to all company employees
- Prepared and presented the quality system outputs to steering committee of management review

11. IT Manager :04/2001- 03/ 2003

Mercedes Benz co.(Libyan General Agent)

- Delivered detailed feature roadmaps that included action items and project targets.
- Added user accounts, troubleshoot issues with users and monitored usage on the printing management system.
- Administrated company network and updated technical software programs.
- Conducted computer training programs for the employees such as MS office.

12. Marketing Manager 09/ 1998 -04/ 2001

Afaq company for training and consultancy

- Identified, developed and evaluated marketing strategies based on knowledge of company objectives and market trends.
- Managed all company customer engagement campaigns.
- Prepared detailed marketing forecasts on a quarterly basis.
- Prepared marketing plans for the company.
- Prepared and analyzed marketing research.
- Prepared annual training programs plans.

13. Specialist Projects Analyst 01/996- 01/1998

Waha Oil Company

- Supervised Economic section in the planning department.
- Analyzed businesses of varying sizes to determine the financial and economic impact of potential investments.
- Conducted economic evaluation for company projects

14. Senior Projects Analyst 01/1995 – 01/ 1996

Waha Oil Company

- Conducted feasibility studies for the projects related to exploration and production activities using computer programs.
- Prepared and analyzed cost control reports (cost per barrel analysis), and operating expenses by concessions, reservoirs and fields on monthly and yearly basis.
- Reviewed industry trends based on current data and economic criteria prepared special studies and recommendation for decision makers in the company
- Used statistical tools to analyzed and forecast production data, operating costs and drilling & work over costs.

Experience

- Prepared presentations using computer software for the technical and assembly meetings for the company.
- Gathered and analyzed annual hydro carbon reserve report for whole reservoirs in the company

15. Deputy Training manager 10/ 1994 –11/ 1995

Afaq company for training and consultancy

- Designed management-training plans.
- Supervised the training programs that conducting in the company.

16. Senior Projects analyst 09/1994 –11/ 1995

Waha Oil Co

- Prepared feasibility studies for projects related to exploration and production activities using computer programs
- Prepared and analyzed cost control reports (cost per barrel analysis) & operating expenses by concessions, reservoirs and fields) on monthly basis
- Reviewed industry trends based on current data and economic criteria prepared special studies and recommendation for decision makers in the company.
- Used statistical tools to analyzed and forecast production data, operating costs and drilling & work over costs
- Prepared presentations using computer software for the technical meetings.

17. Junior. Projects Analyst 01/ 1989 -09/ 1994

Waha Oil Co.

- Gathered and analyzed production data (Daily, Monthly and yearly basis) using statistical tools.
- Analyzed the following tasks statically:
 - Productivity of the wells (More than 500 well)
 - Probability of success or fails for pumps installation for the wells
 - Foretasted production data.
 - Foretasted cost per barrel.
- Evaluated development drilling wells economically.
Prepared costs for drilling and work over wells.
- Analyzed economic limit for all wells in Waha Company (more than 500 wells).

Training

Course Title	Organized by	Date	Place
IOSA Auditor	AQS	March 2016	Frankfurt
Lead Auditor ISO 9001-2008	TUV	March 2014	Tripoli
Leadership and secession plan	IATA	Dec.2012	Geneva
Human Recourse Management	IATA	March 2010	Geneva
Risk Management System	AACO	April 2009	Tunis
Reengineering of Organizations	Osool	March 2009	Tripoli
Aviation Internal Auditor	IATA	Feb.2008	Geneva
Safety Management System for Airlines	IATA	July.2007	Geneva
Advanced Train of Trainer	AACO	May 2007	Tripoli
IOSA Auditor	WAQ QA	June 2007	London
Management of Aviation Quality and Services	IATA	March 2007	Geneva
Quality Management System	Philadelphia	Jan.2005	Tripoli
ISO 9001Internal Auditor	SGS	Feb.2006	Amman
Emergency Response Plan	IATA	May 2004	Geneva
TQM and Reengineering organizations	GETRAC	Dec.2003	Cairo
Evaluation of employees performance	HERA	July 2003	Tripoli
Programming in Visual basic version	Instructor	May 2003	Tripoli
Administrating of computer's net work	Instructor	June 2003	Tripoli
Economic Evaluation of Projects	IWO	Sep 1997	Cairo
Cost Accounting	NOC	July 1994	Tripoli
Economic Risk Analysis	Breach Group	1991-1992	Calgary/Canada
Operation research	Calgary university	1992	Calgary/Canada
Management Development	WAHA	Aug.1991	Tripoli
Cambridge University English Test	WAHA	1990	Tripoli

Other Information

A-Conducted management consultation into many organization, such as:

- Established and develop Quality Management System for many Organizations

- Qualified Organizations for ISO 9001 certificate
- Conducted feasibility studies of investment projects
- Designed organization chart and job description
- Designed and prepared Business Plan
- Training needs analysis
- T.O.T
- Led the team work for IOSA program in Afriqiyah Airways
- Active member of Emergency Response Team in the Afriqiyah Airways
- Created Operation manuals for many Organizations, such as:
 - ✓ Emergency Response Plan
 - ✓ Training Manual
 - ✓ Quality Manual
 - ✓ Organizational Manual

B-Delivered various training courses to international Organization such as: WBG, IOM, GIZ, ACTED...etc. and into national organization, including but not limited:

- Quality Management System
- Quality Internal Audit
- Project Management
- SMS (Safety Management System)
- Emergency Response Plan
- Monitoring and Evolution of Project
- Risk Management
- Managerial skills for aviation staff
- Feasibility studies for projects
- Using statistical tools in management
- Problem solving and decision making
- Report writing technique
- Marketing management
- Customer Services

C-Supervised the academic reaches of MBA and Bachelor students in the American University of Tripoli

References

1-Abujaila Eshgim

Planning manager at Afriqiyah airways

Email: eshgim@afriqiyah.aero

2- Lili Sisombat

Sr. Leadership Development Specialist, World Bank Group, Email: Lsisombat@worldbank.org

3- Adris Eldali

HR Manager at Aldolyia Pharmaceutical co.

Email: idriseldalli@gmail.com

4-Wael Salak

General Manager of Team Libya for training

Email: wael_sallak@libyatrainning.com